

**NATOPS TRAINING JACKET AUDIT (OFFICER)**

NAME		RANK	DATE		
<b>SECTION I</b>			<b>YES</b>	<b>NO</b>	<b>N/A</b>
<b>DISCLOSURE ACCOUNTING FORM (OPNAV 5211/9 PERMANENTLY RETAINED)</b>					
<b>A. REVIEW AND CERTIFICATION (ALL ENTRIES PERMANENTLY RETAINED) OPNAV 3760/32A</b>					
a. Upon reporting to unit					
b. Upon detachment					
c. Annually, within 30 days of birthday					
d. NIP/ANIP/IP prior to checkride					
<b>B. PCS ORDERS</b>					
1. Orders to present command					
a. CHNAVPERS message/DIFOPS authorized					
b. DIFOPS memorandum order from NOSC					
2. Waivers (All waivers except medical)					
3. Letters of Suspension/Revocation					
<b>C. MEDICAL CLEARANCE</b>					
1. Annual up chit – Original NAVMED 6410/2					
2. Administrative up chit (As required)					
3. Original grounding notices (6410/1) with corresponding up chits in chronological order since last flight physical					
4. Medical Waivers (Retain as long as applicable)					
<b>D. FLIGHT EQUIPMENT ISSUE (ALL ENTRIES PERMANENTLY RETAINED)</b>					
1. OPNAV 3760/32B					
2. Complete signatures in Issued/Received column					
3. Unit CO's or designated representative's signature (Once per command)					
<b>SECTION II</b>			<b>YES</b>	<b>NO</b>	<b>N/A</b>
<b>A. DESIGNATIONS (ALL ENTRIES PERMANENTLY RETAINED) OPNAV 3760/32C</b>					
1. Position designation letters (TAC, T2P, T3P, etc.)					
2. International/Overwater Pilot					
3. NATOPS Instructor Pilot/Assistant NATOPS Instructor Pilot/Instructor Pilot					
4. Functional Check Flight Pilot					
5. CRM Instructor/Facilitator					
<b>B. MISSION QUALIFICATIONS (ALL ENTRIES PERMANENTLY RETAINED) OPNAV 3760/32D</b>					
1. OPNAV 3710/7 or 3710/8 (Route checks and International/Overwater check)					
a. Expiration date of qualification					
b. Test scores match exam section					
c. All blocks completed/signatures					
2. TAC Route/International/Overwater NATOPS evaluation worksheets (CFLSW 3760/2)					
a. All blocks completed/signatures					
b. Forms completed in ink					
3. CBR Form 3760/16					

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<b>SECTION II (Continued)</b>		<b>YES</b>	<b>NO</b>	<b>N/A</b>
<b>C. MISCELLANEOUS</b>				
1. CRM Training/Evaluation Record (Encl (4) REF J)				
2. CRM Instructor/Facilitator course completion letter/certificate				
3. TAC reports on T3P/T2P/I-TAC (CFLSW 3760/1) for current position				
<b>SECTION III</b>		<b>YES</b>	<b>NO</b>	<b>N/A</b>
<b>A. SCHOOLS AND COURSES OPNAV 3760/32E</b>				
1. All pilot syllabi (current aircraft)				
2. Differences training (retain for one year)				
3. Simulator certificates (current)				
<b>B. OPERATIONAL PHYS AND SURVIVAL TRAINING (ALL ENTRIES PERMANENTLY RETAINED) OPNAV 3760/32F</b>				
1. Physiology (4 years)				
2. Annual egress training (annotated by instructor)				
3. Survival swim (4 years)				
<b>C. EXAMINATIONS OPNAV 3760/32G</b>				
1. NATOPS open book				
2. NATOPS closed book				
3. CFLSW open book				
4. Instrument				
5. Course rules (three letter identifier shall be logged on OPNAV 3760/32G prior to 1 <sup>st</sup> flight)				
6. International/Overwater (2 years)				
NOTE: Log all exam scores, retain most recent NATOPS open, closed, and instrument exams behind 3760/32G				
<b>D. NATOPS EVALUATIONS (ALL ENTRIES PERMANENTLY RETAINED)</b>				
1. OPNAV 3710/7 or 3710/8				
a. Expiration date of qualification				
b. Exams within 60 days of NATOPS check				
c. Test scores match exam section				
d. Egress/Ditch drill annotated				
e. All blocks completed/signatures				
2. NATOPS Evaluation worksheet (CFLSW 3760)				
a. All blocks completed/signatures				
b. Form completed in ink				
c. Expiration date annotated				
<b>E. INSTRUMENT RATING (ALL ENTRIES PERMANENTLY RETAINED)</b>				
1. OPNAV 3710/2				
a. Verify expiration date				
b. Exams within 60 days of Instrument check				
c. All blocks completed/signatures				
d. Verify adequate approaches/instrument time				

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<b>SECTION VI</b>	<b>YES</b>	<b>NO</b>	<b>N/A</b>
<b>A. FLIGHT TIME SUMMARY</b>			
1. Monthly flight time summaries(SHARP) or MIFARS for current fiscal year			
2. Annual (NALCOMIS) flight time summaries for previous fiscal years (PERMANENTLY RETAINED)			
<b>B. AIRCRAFT MISHAP/FLIGHT VIOLATIONS</b>			
1. OPNAV 3760/32H			
Recommend documents no longer required in the NATOPS Flight Personnel Training/Qualification jacket be returned to the individual or placed in a dead file.			
AUDITOR: _____			

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